

30 JUL 1976

Executive Registry

76-9819

MEMORANDUM FOR: Executive Advisory Group Members
SUBJECT : Guidance for Preparation of EAG Action Papers

1. The following are guidelines for preparing papers which will be the subject of discussion at Executive Advisory Group (EAG) meetings.

2. Memoranda should be addressed to the EAG. To allow members time to reflect on issues raised, an original and eight copies of papers for discussion should be forwarded to me (Room 4E06, Hqs) five days before a scheduled meeting. The distribution line of the memorandum should show one copy for each of the following: DDCI, ER, DDA, DDI, DDO, DDS&T, GC, and Compt. We will affix appropriate control numbers and make the final dissemination of the papers. Questions on this procedure may be directed to [redacted] on [redacted].

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[redacted]
James H. Taylor
Secretary
Executive Advisory Group

cc: Executive Secretary

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29 JUL 1976

MEMORANDUM FOR: Executive Advisory Group Members

SUBJECT : Minutes of 27 July 1976 Executive Advisory Group Meeting

1. The Executive Advisory Group met on July 27, 1976, to discuss proposals developed by the DDS&T for reorganization of the exploratory research and development functions carried out by the Office of Research and Development (ORD) (EAG 1). After discussion of ORD's mission and the issues raised by those proposals, Mr. Knoche decided that the risks inherent in changing the basic management arrangements under which these activities are conducted outweighed the possible advantages to be derived from the proposed reorganization. It was agreed that ORD's mission and organizational structure will be continued without basic change. Mr. Dirks will review personnel requirements elsewhere in the Science and Technology Directorate in the light of this decision.

2. The next meeting of the Executive Advisory Group is scheduled for Thursday, 5 August. The topic will be ~~goals for CIA~~ the IG function.

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James H. Taylor
Secretary
Executive Advisory Group

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(EXECUTIVE ADVISORY GROUP)

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